

## ASTC membership application form

To apply for ASTC membership or membership renewal:

1. Download this form.
2. Enter your details electronically in each appropriate section.
3. Save your changes.
4. Attach your saved form to an email and send it to [info@astc.org.au](mailto:info@astc.org.au).
5. Pay ASTC the amount you selected in section 1 using the method that you select in section 2.

## 1. Membership grades and fees

### 1.1 Membership fee explanation

Scenario	Application type	Membership fee	
1	New membership	Standard membership	<b>\$80</b> for one year of membership.
		Student or retired membership	<b>\$40</b> for one year of membership.
		Corporate membership	<b>\$250</b> for one year of membership.
2	First renewal	You would have received an email with your calculated renewal fee.  <i>A pro rata calculation is used due to a shortened renewal period. The renewal period is from the membership expiry date to 30 June.</i>	
3	Subsequent renewals	Same as <b>Scenario 1</b> above.	

Note that membership fees may be tax deductible. Retain a copy of your receipt for tax purposes.

ASTC is not registered for GST. No GST is charged to members, nor can GST be claimed by members on their subscriptions.

ASTC was formerly known as Technical Writers Industry Association Inc. during the restructure of the state-based ASTC organisations.



## 1.2 Name

First name:

Surname:

*Corporate members, enter the name of the person that you nominate as the full member (all other members of your organisation are associate members.)*

## 1.3 Which membership grade are you applying for?

Standard membership

Corporate membership

Student or retired membership\*

\*Email certified copy of valid student card or statutory declaration of retired status to [info@astc.org.au](mailto:info@astc.org.au).

## 1.4 Confirm your membership fee

Membership fee: \$

## 2. Payment options

Use payment option 2.1 or 2.2 to pay the membership fee that you specified in section 1.4.

### 2.1 Bank transfer

Pay your membership fee to the ASTC bank account (e.g., using internet banking).

Enter your full name in the transaction description field.

#### **ASTC bank account details:**

Account name: Technical Writers Industry Association Inc.

BSB: **633000**      Account: **152133203**

Date paid:

### 2.2 Cheque or money order

Send your cheque or money order to:

ASTC Incorporated  
8 Meribah Court  
Frankston  
VIC 3199

Date posted:

### 3. Contact details

**Renewing members note:** Only complete this section *if your details have changed*.

**New corporate members note:** Enter the contact details of the person that you nominate as the full member (all other members of your organisation are associate members.)

First name:

Surname:

Address:

Suburb:

State:

Postcode:

Phone number:

Email address:

**For corporate membership applications:**

Organisation name:

Corporate members: select this checkbox if you want your organisation name and logo displayed on the ASTC website\*

*\*Attach the logo file to your email when returning this completed form.*

### 4. Publication preferences

**Renewing members note:** Only complete this section *if your preference has changed*.

Specify the format that you want to receive the *Southern Communicator* and *Context* publications. You can change your preferences at any time at <http://www.astc.org.au/membership/publication-preferences>.

Electronically by email only (default)

Printed and posted, in addition to electronic copies

### 5. Job Opportunities Service

**Renewing members note:** Only complete this section *if your preference has changed*.

The Job Opportunities Service is an ad hoc email sent by ASTC to alert its members about jobs throughout Australia.

Select this checkbox if you want to sign up for this no-cost service.

### 6. How did you find out about us?

**New members only**