



## Australian Society for Technical Communication Incorporated (ASTC) 2024 Annual General Meeting (AGM) proxy nominations

### ASTC AGM proxy rules

The date of the ASTC AGM is Wednesday 6 November 2024 at 8.30 PM AEDT using the Zoom meeting software, enabling you to attend, no matter where you are located. If you can't attend but would like to vote, you can nominate a proxy to vote on your behalf.

### Proxy voting eligibility

Every current financial member at the time of the AGM is eligible to vote using a proxy, by appointing either the current ASTC Secretary (or delegate) or the AGM Chair to be your proxy.

### How to vote via proxy

Complete the form on the next page and send it to [info@astc.org.au](mailto:info@astc.org.au) by close of business, Tuesday 5 November 2024.

The proxy form allows you to choose whether you want your proxy to decide how to cast your vote on your behalf on the night, or whether you want to specify exactly how you want your proxy to vote on your behalf.



## Proxy nomination and instruction form

Complete and send this part of the form to [info@astc.org.au](mailto:info@astc.org.au):

<p><b>Name and email address of the member voting via proxy</b>                  Must be a current financial ASTC member.</p>	
<p><b>Signature of the member voting via proxy</b>                  (electronic signature acceptable)</p>	
<p><b>Appointed proxy</b>                  The appointed proxy must be either the current ASTC Secretary, delegate or the AGM Chair.</p>	ASTC Secretary
	Delegate's name:
	AGM Chair

## Voting instructions for proxy

<p><b>Vote for new committee members</b>                  Instruct your proxy how to vote. You can ask them to decide how to vote, or you can specify the nominees you want the proxy to vote for (nominees are advertised on the ASTC website.)</p>	President:
	Vice President:
	Secretary:
	Treasurer:
	General committee:
<p><b>Unforeseen decisions</b>                  Instruct your proxy on how to vote on unforeseen decisions, such as last minute nominations (for example, abstain from voting or let your proxy decide how to cast your vote.)</p>	